

**Loudoun County Local Human Rights Committee (LC-LHRC)**  
**Meeting Minutes**

**January 23, 2013 Meeting**

1. Meeting was called to order at 10:04 AM

Location: Loudoun County Department of Mental Health, Substance Abuse and Developmental Services, 906 Trailview Blvd., Leesburg, VA 20175

2. Those present:

**LC-LHRC Members**

Ron Johnston, Chair  
Barbara Franklin  
Delores Grigsby  
Kimberly Higginson

**Others:**

Beth Mack, MHSADS  
Erin Koffman, Loudoun CSB  
Heidi Gardner, Loudoun CSB  
Kelly Neverson, North Spring  
Kim McDonald, CSI  
Lorri Murray, ECHO  
Marie Thomas, National Counseling Group  
Mark Seymour, Reg. HR Advocate  
Martha Loughhead, Community Residences  
Mary Ellen Freda, ECHO  
Maureen Fowler, INOVA Loudoun Hospital  
Melody Vielbig, Hoffmann and Lebeda  
Kim Ducharme, CCI/CV  
David Yeater, NOVA  
Anne Stockbridge, Family Priority  
Suzy Khan, Green Meadow Homes  
Mark Nichols, Grafton  
Jack Jenkins, Grafton, Inc.  
Joanne Aceto, PERS  
Julie Allen, DRI  
Kerry Rojas, Phillips  
Brian T. Ellis, MHSADS  
Robert Moton, St. Johns  
Melanie Weaver, St. Johns  
Melissa Lane, North Spring

3. Committee observed 10 minute public comment period.

a. The Chair asked that providers bring one signed copy of their reports, submitting electronic copies are okay.

4. Committee moved into a closed session at 10:10 AM.

5. Committee returned for regular session at 10:59 AM.

6. Approval of prior meeting's minutes

*A motion to approve the July, 2012 minutes as written was made by Barbara Franklin.*

*All ayes, motion approved.*

*A motion to approve the October, 2012 minutes as written was made by Barbara Franklin.*

*All ayes, motion approved.*

7. State update was given by Mark Seymour.

a. Virginia is in the middle of the General Assembly, this is a short session.

b. The training center closures seem to be moving in an orderly fashion. Families are moving quickly to replace care.

c. A CHRIS system is being implemented by the state in order to have less paperwork. All facilities already use the system, and the CSB's are being trained in a webinar today. Then providers will be taught. This is to go public in early march, at which time the data will be accessible to families.

d. DBH is still waiting for a consensus between agencies in regards to medication error reports. They are determining which med errors should be considered. Providers attending this meeting expressed concern in regards to the reporting process.

e. The human rights regulation Blue Book is scheduled for revision, which should have been done in 2010. DBH should contact providers soon for input.

8. Ron Johnston made a request that all members look for additional members for the Board. Ron Johnston will draft an FAQ in regards to Board commitments. Lorraine Murray and David Yeater offered to advertise on emails and newsletters.

9. A reminder was given that the remaining meetings shall be on 4/24, 7/24 and 10/23 of 2013.

10. Discussion of selected quarterly reports.

The Board asked Anne Stockbridge of Family Priority to speak about their services. Anne stated that their program is currently in Fairfax county, the Williamsburg area and now has 20 consumers in Loudoun County. They provide intensive in-home therapy and behavioral services.

11. Follow-Up Actions

Maureen Fowler of INOVA asked how reporting is done when a consumer is treated in two different counties. Mark Seymour will look into her question via email.

The chair asked that all providers submit their affiliated data sheets to keep information current.

12. Adjournment

Meeting adjourned at 11:34AM.